

PRESENT: Supervisor S. Broderick; Dep. Sup. B. Conrad; Councilmembers B. Geiben, J. Jacoby, R. Morreale & J. Myers; Atty. A. Bax; Eng. B. Lannon; WPCC Ch. Op. J. Ritter; Bldg. Insp. T. Masters; Highway Supt. M. Zahno; Water Crew Chief J. Dell; Historian M. Maggard; and Dep. Clerk C. Schroeder

ZOOM ATTENDEES: T. Duffy (NFP)

EXCUSED: Finance Dir. J. Agnello

The Supervisor called the meeting to order, followed by the Pledge of Allegiance and a moment of silent reflection.

AGENDA: Additions: Broderick: Resolution for Seaman Norris re Town Code, Recreation Hires, Procurement Policy & Laborer Positions (Hwy)

Geiben MOVED the agenda, as amended. Seconded by Morreale and carried 5-0.

APPROVAL OF MINUTES:

Jacoby MOVED to approve the minutes of 4/24/2023 – RTBM. Seconded by Myers and carried 5-0.

ABSTRACT: Geiben MOVED to approve the Regular Abstract of Claims Numbered 23-00991 thru 23-01137 and recommended payment in the amount of \$229,422.54, plus a post-audit of \$8,077.37. Seconded by Morreale and carried 5-0.

DEPARTMENT HEAD STATEMENTS:

Highway: To increase its workforce, Supt. Zahno asked the Board to create three (3) new Laborer positions in the Highway Dept.

Jacoby MOVED to create three (3) new Laborer positions in the Town of Lewiston Highway Dept. and authorized the Highway Supt. to post such positions and take all necessary steps to fill the positions, at the rate of pay established in the contract. Seconded by Morreale and carried 5-0.

Zahno said there are trees that need to be removed in the Town's R.O.W. One tree is on the corner of Garlow and Rt. 31 and the other is located at Elm & Annover. The cost to remove said trees is \$3,000. Funds are available in the H-97 Account.

Geiben MOVED for approval. Seconded by Morreale and carried 5-0.

Broderick said paths are being cleared of debris at Stonehaven Preserve. He would like to have Stonehaven officially opened to the public with a ribbon-cutting ceremony, Friday, 5/12 at 8:00 am.

Crews are out at the Lower River Road Park spreading dirt and seed and eventually hydro-seeding. Broderick said they will soon be able to hold events there. The park will be available for rentals by July 1st.

OLD/PENDING BUSINESS – None

NEW BUSINESS – None

BRODERICK

1. Legal:

Broderick MOVED to retain Seaman Norris, LLP to perform legal services in excess of the current retainer agreement at the hourly rate set forth in said retainer agreement, specifically to undertake legal services relative to conducting a comprehensive review and update of the Lewiston Town Code. Seconded by Geiben and carried 5-0.

2. Engineer: Nothing

3. Finance: The Finance Director asked approval to process the following 2023 budget revision:

A request to move \$2,500.00 to Recreation Concessions (A00-7310-0402-0000) from Concessions Revenue (A00-1000-2020-0000) to cover concession expenses. This revision increases both their revenue and their expense budget. Concessions revenue funds the concession expenses.

Geiben MOVED for approval, as presented. Seconded by Jacoby and carried 5-0.

Recreation Hires: The Supervisor read a request from Nicole Short, Recreation Clerk, to hire the following Recreation Aides at \$14.50/hr.: Kevin Bovanizer (concessions) effective 5/15; Ethan Whitehead & Nick Carlo (counselors) effective 5/30.

Broderick MOVED for approval. Seconded by Jacoby and carried 5-0.

Broderick read an update from Nicole Short: Last week was very wet. We had to cancel baseball three nights but Friday was spectacular with the first real game of the season for the Starters division going off without a hitch. For the first real night being open at Pletcher, the concession stand did very well. Everyone seems very happy with the changes made this year. The Mother's Day craft event is on Saturday (5/13) at Kiwanis from 10-Noon. Registration is required. Another round of candy bar bingo will be 5/17 at Pletcher pavilion.

Sewer Credit: Morreale MOVED to relieve \$42.95 of sewer charges for Mike House, Swann Rd. Seconded by Myers and carried 5-0.

Procurement Policy: Broderick said the Town’s Procurement Policy for goods and/or services and public works is on the low side. Broderick read proposed increases to the 2023 Procurement Policy, as follows:

GOODS AND/OR SERVICES:

| | |
|---|--------------------------|
| Less than \$4,000 | Department Head Approval |
| More than \$4,000 but equal or less than \$8,000 | 3 Oral Quotes |
| More than \$8,000 but equal or less than \$20,000 | 3 Written / Fax Quotes |

PUBLIC WORKS:

| | |
|--|--------------------------|
| Less than \$8,000 | Department Head Approval |
| More than \$8,000 but equal or less than \$16,000 | 3 Oral Quotes |
| More than \$16,000 but equal or less than \$20,000 | 3 Written / Fax Quotes |

Geiben MOVED to approve the increases to the 2023 Procurement Policy, as stated. Seconded by Morreale and carried 5-0.

GEIBEN: A few months ago, a letter was sent to the DOT asking for “Do not Drive on Shoulder” signs to be located along Ridge Road in the area of Northridge Drive. Geiben said the DOT agreed to install signs there as per their schedule.

Geiben reminded the Board the special Birthday Celebration will take place tomorrow at the Senior Center.

JACOBY: Nothing to Report

MORREALE:

One-lot Sub., 5900 Walmore Rd: The Planning Bd on April 20, 2023, approved a one-lot subdivision request from Robert Miljour, 5900 Walmore Rd, SBL #117.00-1-15.111.

Morreale MOVED to accept a Negative Declaration on said one-lot. Seconded by Geiben and carried 5-0.

Morreale MOVED to approve the one-lot subdivision (Miljour), as presented. Seconded by Jacoby and carried 5-0.

One-lot Sub., Pletcher Rd: The Planning Bd on April 20, 2023, approved a one-lot subdivision request from Christopher Guard, Pletcher Rd, SBL #74.00-1-4.

Morreale MOVED to accept a Negative Declaration on said one-lot. Seconded by Geiben and carried 5-0.

Morreale MOVED to approve the one-lot subdivision, as presented. Seconded by Geiben and carried 5-0.

Site Plan, Model City Rd: The Planning Bd on April 20, 2023, approved a Site Plan request from Nicholas Ricchiazzi, Model City Rd, SBL #102.02-1-9.

Morreale MOVED to accept a Negative Declaration on said Site Plan. Seconded by Geiben and carried 5-0.

Morreale MOVED to approve the Site Plan with the contingency that the fence be completed by July 1, 2023. Seconded by Jacoby and carried 5-0.

MYERS: Myers announced upcoming events at the Sanborn Farm Museum. The Sanborn Area Historical Society will host a pork loin dinner on Saturday 5/13 from 4-7 pm (or until gone). The fee is \$15 per person. The Regular meeting will be held 5/23 at 7 pm., with a presentation by Dennis Upton of Josept Ellicott as told in first person. Ellicott was a key figure surveying & selling land in WNY for the Holland Land Company.

PRIVILEGE OF THE FLOOR – No one spoke.

The Supervisor read a list of upcoming meetings. No Work Sessions will be held in June, July & August.

Morreale to adjourn. Seconded by Jacoby and carried 5-0. Time: 6:22 pm.

Transcribed and
Respectfully submitted by:

Carole N. Schroeder
Deputy Town Clerk